

# Does Highroad Children's Centre accept subsidy?

Yes we do!

Government subsidy is available for eligible families - to see if you qualify visit [www.mcf.gov.bc.ca](http://www.mcf.gov.bc.ca) to find out more. Subsidy Child Care Arrangement forms are also available from the Director. It is the responsibility of parents to apply for and ensure that Highroad Children's Centre receives the subsidy authorization number on time in order to not be billed for that month's preschool fee. Feel free to phone or email, we'd love to help answer any further questions you may have.

# How can I register my child?

**Online:** Download application and bring to Highroad Academy office with the registration fee.

**In Office:** You can also stop by the Highroad Academy office or pick up a registration package directly from the preschool. You can mail the form back to us or drop it off at the school office. In the event that the school is closed you may drop it off at the church office.

# Is there a registration fee?

Yes, we have a non-refundable registration fee of \$30 that can be paid at the school office (cash, and debit accepted). Your child's enrollment will not be secured until we receive your registration fee.

# How do I pay my monthly fees?

Direct Deposit – we will provide you with an application form to have the fees deposited directly from your bank account.

# Can I visit your Centre before I register my child?

Absolutely! We want you to feel confident and would love for you to come by and see our preschool program. Please phone the preschool (604-393-6667) or email the director ([clahaise@highroadacademy.com](mailto:clahaise@highroadacademy.com)) to schedule an appointment so that we can make sure to have someone available to give you a tour and answer any questions that you may have.

# Does my child have to be Toilet Trained in order to attend?

We prefer all children to be toilet trained, however; if your child is in the process of being trained then we require them to attend preschool in pull-ups. If there is an urgent need to change the pull-up a parent or emergency contact person must be readily available.